

Step 5

Now list all of your subjects from the table above in this table. Fill in all of the full year subjects first. Then add in the half year subjects. Note you cannot have any half year subjects in a row that you have a full year subject in.

Full Year Subjects		Half Year Subjects
	Either 1 Full year or 2 ½ Year subjects in this row	
	Either 1 Full year or 2 ½ Year subjects in this row	
	Either 1 Full year or 2 ½ Year subjects in this row	
	Either 1 Full year or 2 ½ Year subjects in this row	
	Either 1 Full year or 2 ½ Year subjects in this row	
	Either 1 Full year or 2 ½ Year subjects in this row	

Step 6

You now have the subjects that you **MUST** take next year. If there are any rows empty, you can add in either full year or half year subjects that you enjoy taking. These are subjects not required for your future career but are subjects that enable you to gain a broader education doing something you may enjoy and/or are good at.

Step 7

Now that you have picked a course that enables you to gain your career pathways it is important to just check that you have enough credits for either Level 1, 2 or 3 and that you can gain your literacy/numeracy and UE requirements.

To do this you will again use the course information in the Studies Guide or on the school website -

<http://www.npbhs.school.nz>

If you find you do not have enough credits, or are having issues with literacy, numeracy or UE, then either alter some of your courses in step 6 or see your year level dean before completing step 8.

Step 8

LAST STEP. Now you have checked your course, made any alterations, discussed and considered all options, you can enter you course on the PARENT PORTAL. This is easily accessed via the school website -

<http://www.npbhs.school.nz>

Within the Portal click on <Course Selection> and select the subjects you have listed. If you click on the subject you will also get the course descriptor for that subject.

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