



NEW PLYMOUTH BOYS' HIGH SCHOOL

TE KURA TAMATĀNE O NGĀMOTU

Title	INFORMATION AND COMMUNICATION TECHNOLOGY
Reference Number	D401
Section	Resources
Written By	Information and Communications Technology Committee
Checked By	BOT Policy Committee
Approved By	NPBHS Board of Trustees
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Associated Policies	
Associated Procedures	

RATIONALE :

To ensure an orderly, effective and sustainable development of Information and Communication Technology at New Plymouth Boys' High School.

PURPOSE :

1. To give all students the opportunity to become competent and literate in the use of computers and Information and Communications Technology.
2. To meet the Information and Communications Technology requirements of the curriculum.
3. To enhance the teaching and learning programmes through appropriate and effective Use of Information and Communications Technology.
4. To provide resources for gifted or special needs students to extend their learning.
5. To enhance the career prospects of students by increasing their competence and confidence in the use of Information and Communications Technology.
6. To foster and promote efficient management of the school through appropriate and effective use of Information Communications Technology.
7. To enhance the skills base of staff by increasing their competence and confidence in the use of Information and Communications Technology.



GUIDELINES :

Accordingly the school will :

1. Maintain a representative management group known as the Information and Communications Technology Committee which shall include one or more members of the Board of Trustees.
2. It shall be the responsibility of the Headmaster to report from the Committee to the Board of Trustees.
3. Ensure that all decisions and purchases relating to information technology be referred to the ICT Manager or the Network Manager for technical vetting and recommendation. The ICT Manager is responsible for ensuring the overall coherence of the school's digital network.
4. Ensure that the Management Team consult with the ICT Manager over all course developments affecting Information Technology.
5. Maintain a strategy plan for the development of information and communications technology throughout the school based around a site-wide network with the Computer Suite as its central hub and focus.
6. Ensure equity of access to, and appropriate controls on the use of, information and communications technology for all staff and students.
7. Ensure that ICT Manager liaise with the Assistant Principal responsible for professional development to ensure reasonable and timely staff training and development in the use of information and communications technology particularly in relation to curriculum requirements and classroom learning.
8. Provide all students with the training necessary to meet the needs of the curriculum.
9. Provide hardware and software resources for students and staff, as deemed reasonable, to meet the purposes defined above.
10. Require the ICT Manager to maintain a secure, up-to-date inventory of hardware and software.

28 April, 2011

